

## Package and Material Handling Fee Schedules

The UPS Store Print & Business Center is responsible for the handling, both inbound and outbound, of the majority of guest, event related and exhibitor packages and freight within the **JW Marriott Tampa Water Street Hotel**. We pride ourselves on our accuracy and timeliness in managing this process. **Please be advised Handling Fees do apply to all incoming and outgoing packages and freight based on the following schedules:**

### Inbound Handling Fees

Up to 5 Pounds	\$7.00
6-10 Pounds	\$12.00
11+ Pounds	\$1.10/lb
Crates on Wheels	\$150.00
Pallets	\$275.00

Fee includes receiving, securing, storing and delivering packages to the guest or event planner.

Packages can be stored for up to three business days with a daily rate equaling 10% of the Receiving Fee to be assessed for any additional days of storage beyond the three.

Please email us at: [store7420@theupsstore.com](mailto:store7420@theupsstore.com) for more detailed information.

Shipping Address:

**Event Name**  
**Guest Name**  
**510 Water Street**  
**Tampa, FL 33602**

### Outbound Handling Fees

Letters/Packs	\$6.00
Up to 5 Pounds	\$6.00
6-14 Pounds	\$12.00
15+ Pounds	\$.90/lb
Crates on Wheels	\$150.00
Pallets	\$275.00

Fee includes addressing, labeling, taping, forwarding packages to the Loading Dock, stacking and wrapping pallets, coordinating with the carrier and logging and forwarding tracking numbers to the shipper. Any shipping charges are additional. The UPS Store will be happy to ship packages or freight on the shipper, third party or recipient's account.

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### Exhibitor Drayage Fees (Inbound and Outbound)

For those events featuring a vendor exhibition within the confines of the JW Marriott Tampa Water Street Hotel and are not contracted with an exhibit decorating company for drayage, The UPS Store Print & Business Center will be receiving and handling all exhibitor materials and freight shipped to the hotel.

Handling fees on each envelope, package or display case is \$1.75 per pound with a minimum of \$15.00 per item. Regardless of weight, crates or containers on 4 or more wheels will be charged at \$275.00 and pallets at \$550.00. This will be a one-time charge covering both inbound and outbound handling and is assessed based on each **incoming** package, case, crate or palette.

Any item requiring more than three days of storage may be subject to a storage fee of up to \$.25 per pound per incremental day.

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